

# INFORMATION TO OFFERORS OR QUOTERS

## SECTION A - COVER SHEET

1. SOLICITATION NUMBER

**N66001-98-R-0069**

2. X One

a. SEALED BID

**X**

b. NEGOTIATED RFP

c. NEGOTIATED RFQ

### INSTRUCTIONS

NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.

You are cautioned to note the "Certification of Non-Segregated Facilities" in the solicitation. Failure to agree to the certification will render your reply nonresponsive to the terms of solicitations involving awards of contracts exceeding \$25,000 which are not exempt from the provisions of the Equal Opportunity Clause.

"Fill-Ins" are provided on the face and reverse of Standard Form 18 and parts I and IV of Standard Form 33, or other solicitation documents and Sections of Table of Contents in this solicitation and should be examined for applicability.

See the provision of this solicitation entitled "Late Bids, Modifications of Bids or Withdrawal of Bids" or "Late Proposals, Modifications of Proposals and Withdrawals of Proposals."

When submitting your reply the envelope used must be plainly marked with the solicitation number, as shown above and the date and local time set forth for bid opening or receipt of proposals in the solicitation document.

If NO RESPONSE is to be submitted, detach this sheet from the solicitation, complete the information on reverse, fold, affix postage, and mail. NO ENVELOPE IS NECESSARY.

Replies must set forth accurate and complete information as required by this solicitation (including attachments). The penalty for making false statements is prescribed in 18 U.S.C. 1001.

### 3. ISSUING OFFICE (Complete mailing address, including Zip +4 Code)

CONTRACTING OFFICER  
SPAWARSYSCEN SAN DIEGO  
BLDG A33 ROOM 1602W CODE D211  
53560 HULL STREET  
SAN DIEGO, CA 92152

### 4. ITEMS TO BE PURCHASED (Brief Description)

Human Systems Simulation and Engineering Research, Development, Test and Evaluation Support

### 5. PROCUREMENT INFORMATION (X and complete as applicable)

a. THIS PROCUREMENT IS UNRESTRICTED

**X**

b. THIS PROCUREMENT IS A **100** % SET-ASIDE FOR ONE OF THE FOLLOWING (X one). (See Section C of the Table of Contents in this solicitation for details on the set-aside).

**X**

(1) Small Business

(2) Labor Surplus Area Concern

(3) Combined Small Business/Labor Area Concerns

### 6. ADDITIONAL INFORMATION

#### 1. IMPORTANT NOTICE FOR PREPARATION OF PROPOSALS:

The entire RFP package should be read by all personnel preparing your proposal. To read only the description/specification/work statement is not sufficient and may result in your proposal being determined non-responsive. Instructions for preparing your proposal are interspersed throughout the RFP package.

2. All inquiries should be directed to the contract negotiator: Mary Lake, lakem@spawar.navy.mil

### 7. POINT OF CONTACT FOR INFORMATION

a. NAME (Last, First, Middle Initial)

Mary Lake

b. ADDRESS (Include Zip +4 code)

See Block 3 above.

c. TELEPHONE NUMBER (Include area code and Ext.) (NO COLLECT CALLS)

619-553-5727

8. REASONS FOR NO RESPONSE (X all that apply)			
	a. CANNOT COMPLY WITH SPECIFICATIONS		b. CANNOT MEET DELIVERY REQUIREMENT
	c. UNABLE TO IDENTIFY THE ITEM(s)		d. DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED
	e. OTHER (Specify)		
9. MAILING LIST INFORMATION (X One)			
	YES		NO WE DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE OF ITEM(s) INVOLVED
10. RESPONDING FIRM			
a. COMPANY NAME		b. ADDRESS (Include ZIP Code)	
c. ACTION OFFICER			
(1.) Typed or Printed Name (Last, First, Middle Initial)	(2.) Title	(3.) Signature	(4.) Date Signed (YYMMDD)

FOLD

FOLD

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FROM

AFFIX  
STAMP  
HERE

SOLICITATION NUMBER  
N66001-98-R-0069

DATE (YYMMDD)	LOCAL TIME
2/25/99	3:00 PDT

TO:

Bid Office  
SPAWARSSYSCEN D21B  
53570 Silvergate Ave Rm 0061  
San Diego CA 92152-5112

<b>SOLICITATION, OFFER AND AWARD</b>			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)>>		RATING N/A		PAGE 1 OF 100		
2. CONTRACT NO.		3. SOLICITATION NO. <b>N66001-98-R-0069</b>		4. TYPE OF SOLICITATION SEALED BID (IFB) X NEGOTIATED (RFP)		5. DATE ISSUED <b>99 JAN 25</b>		6. REQUISITION/PURCHASE NO. N66001-8211-4485	
7. ISSUED BY Contracting Officer SPAWARSYSCEN, SAN DIEGO BLDG A33 ROOM 1602W CODE D211 53560 HULL STREET San Diego, CA 92152-5000 MARY LAKE: (619)553-5727, lakem@spawar.navy.mil				8. ADDRESS OFFER TO (If other than Item 7) BID OFFICE, CODE D21B SPAWARSYSCEN, SAN DIEGO 53570 SILVERGATE AVE., RM 0061 SAN DIEGO, CA 92152-5410					
<b>NOTE: In sealed bid solicitations, "offer" and "offeror" mean "bid" and "bidder" SOLICITATION</b>									
9. Sealed offers in original and <u>5</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8 or if handcarried, in the depository located in <b>BLDG TS A33 Room 0061</b> at <b>ADDRESS IN BLOCK 8</b> until <b>3:00pm</b> local time <b>99 FEB 25</b> <div style="text-align: right;">(Time) (Date)</div> <b>CAUTION: LATE Submissions, Modifications, and Withdrawals: See Section L, Provisions NO. 52.214-7 or 52.215-1 . All offerors are subject to all terms and conditions contained in this solicitation.</b>									
10. FOR INFORMATION CALL:		A. NAME OF POINT OF CONTACT: <b>MARY LAKE</b>			B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS) <b>619-553-5727</b>				
<b>11. TABLE OF CONTENTS</b>									
SEC	DESCRIPTION			PAGES	SEC	DESCRIPTION			
A	SOLICITATION / CONTRACT FORM			1	I	CONTRACT CLAUSES			
B	SUPPLIES OR SERVICES AND PRICES / COSTS			2	PART III - LIST OF DOCUMENTS, EXHIBITS & OTHER ATTACHMENTS				
C	DESCRIPTION/SPECS/WORK STATEMENT			6	J	LIST OF ATTACHMENTS			
D	PACKAGING AND MARKING			7	PART IV - REPRESENTATIONS AND INTRUCTIONS				
E	INSPECTION AND ACCEPTANCE			8	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER			
F	DELIVERIES OR PERFORMANCE			9	STATEMENTS OF OFFERORS			38	
G	CONTRACT ADMINISTRATION DATA			10	L	INSTRS., CONDS. AND NOTICES TO OFFERORS			
H	SPECIAL CONTRACT REQUIREMENTS			14	M	EVALUATION FACTORS FOR AWARD			
<b>OFFER (Must be fully completed by offeror)</b>									
<b>NOTE: Item 12 doesn't apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.</b>									
12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (120 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.									
13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)			10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %			
14. ACKNOWLEDGEMENT OF AMENDMENTS (The offeror acknowledges receipts of amendments to the SOLICITATION for offerors and related documents numbered and dated:			AMENDMENT NUMBER		DATE		AMENDMENT NUMBER		
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY		16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or Print)				
		DUNS NO.:							
15B. TELEPHONE NO. (Include area code)			15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.			17. SIGNATURE		18. OFFER DATE	
<b>AWARD (To be completed by Government)</b>									
19. ACCEPTED AS TO ITEMS NUMBERED			20. AMOUNT		21. ACCOUNTING AND APPROPRIATION				
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITON: <b>U.S.C.</b>					23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) >>>>		ITEM See Section G of Contract		
24. ADMINISTERED BY (If other than item 7)			CODE	N66001	25. PAYMENT WILL BE MADE BY:		CODE	HQ0103	
26. NAME OF CONTRACTING OFFICER (Type or Print)					27. UNITED STATES OF AMERICA		28. AWARD DATE		
<b>IMPORTANT - AWARD WILL BE MADE OF THIS FORM, OR ON STANDARD FORM 26, OR BY OTHER AUTHORIZED OFFICIAL WRITTEN NOTICE.</b>									